

SSSC registration renewal process



Approximately one month before the renewal date we send you an email or letter to ask you to renew your registration online and pay your fee.

Renewal application and fee received?

Yes

We process your renewal application

No

On the renewal date we send a text and email.

Renewal application and fee received?

Yes

We process your renewal application

No

Approximately seven days after the renewal date we send you a reminder by post.

Renewal application and fee received?

Yes

We process your renewal application

No

Approximately 14 days later we send you a removal notice by email or post telling you we will remove you from our Register. We also send you a text message.

Renewal application and fee received?

Yes

We process your renewal application

No

Approximately 15 days later we remove you from the SSSC Register